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State of Wisconsin Department of Corrections

April 19, 2017

Captain Shunta Boston-Smith
Milwaukee Police Department
3rd District Municipal Lockup
2333 North 49th Street
Milwaukee, WI 53210

RE: 2017 Annual Inspection, 3rd District Municipal Lockup

Dear Captain Boston-Smith:

As you know, the Department of Corrections has the responsibility by statute to set reasonable standards and regulations for the design, construction, repair, and maintenance of municipal lockup facilities as defined in State Statute 302.30. The standards are set forth in the Department of Corrections Administrative Code, Chapter DOC 349. Annual inspections are also required of each facility to assess the safety, sanitation, adequacy, and fitness of each lockup pursuant to State Statute 301.37(3). The 2017 annual inspection of the 3rd District Municipal Lockup was conducted on April 14, 2017. This report summarizes the results of the annual inspection.

INSPECTION SUMMARY

Physical Environment 349.07

The twenty cells and adjacent booking area were inspected and found to be in good condition. All doors and locks were found to be in working order, as were the toilets and sinks. Inspections of cell and fire escape locks and doors are being recorded pursuant to 349.12(3)(5) on a monthly basis.

Sanitation and Hygiene 349.08

The inmate hygiene supplies located at the facility were found to meet code standards. All areas of the detention and booking area were found to be clean and well organized.

Health Care 349.09

The Milwaukee Police Department uses an admission screening form (DOC 349.17), which is to be completed on each individual being detained in a cell. A spot review of the completed admission screens that are electronically recorded found that a health screening form is being

completed on each individual booked into the facility. Current Milwaukee procedure stipulates that medications will be placed with the arrestee's property and that no medications brought into the facility by an individual will be administered.

Fire Safety 349.10

The facility was found to be in compliance with DOC 349.10(4) Fire Safety. The most recent fire inspection by the City of Milwaukee Department of Neighborhood Services was completed on 4/27/16. If not already completed, please have staff contact Neighborhood Services to schedule their next fire inspection of District #3 as it is close to being due. Evacuation routes are posted and fire protection equipment in place should the need arise.

Records and Reporting 349.11

A review of the admission screening and booking reports revealed that appropriate information is being obtained on all individuals being booked into the 3rd District Municipal Lockup. Since the last annual inspection in 2016, there were no notifications to this office regarding an unusual occurrence. As an annual reminder, please have your staff contact my office at (414) 227-3997 within 48 hours to report any of the following incidents in the detention area:

- An inmate dies.
- An inmate attempts suicide and is admitted to a hospital.
- An inmate or staff have been injured and are hospitalized due to the injury.
- An inmate escapes or attempts to escape from confinement.
- There is any significant damage to the lockup affecting the safety or security of the lockup.

Security 349.12

As noted earlier, the facility was found in compliance of DOC 349.12(3)(5) Security Reporting, as records are being obtained for all monthly inspections. Cell checks are also being completed and documented as required. A review of completed daily cell block check cards found that security checks are being conducted and documented approximately [REDACTED] minutes. This is an excellent practice that exceeds the minimum requirements of the administrative code.

[REDACTED]

Detention of Juveniles 349.21

Your department has submitted policies and procedures as outlined in DOC 349.21 to hold juveniles. A review of the juvenile booking forms and files found that they are being kept separate from adults. Sight and sound separation from adult offenders is also being maintained

in accordance to DOC 349, with 6 cells designated exclusively for juveniles and in a separate location within the lockup. A spot review of the juvenile blotters indicated that juveniles were being removed from secure custody within 6 hours. Similar to the adult detainees, a spot review of the cell check cards indicated that physical security checks of juveniles were occurring approximately [REDACTED] minutes.

Approval

The Milwaukee Police Department's 3rd District Municipal Lockup is approved for the detention of adults for up to 72 hours and for the detention of juveniles for up to 6 hours. This approval is with the understanding that continued compliance with the Department of Corrections Administrative Code, Chapter DOC 349, and applicable state statutes is maintained.

I would like to thank Officer Milton Stubbs for his assistance during the inspection and for providing the necessary information for the review of your lockup's operations. Please feel free to contact me should you have any questions, or if I may be of assistance to you and your department.

Sincerely,



Gregory A. Bucholtz, Inspector
Office of Detention Facilities

Cc: Chief Edward Flynn
Assistant Chief James Harpole
Lt. Justin Carloni
Kristi Dietz, ODF Director
File